Appendix 2

Designated Safeguarding Roles

Introduction
StreetGames will ensure Safeguarding is led in the organisation by the Designated Safeguarding Officer (DSO). This individual will take a lead in relation to safeguarding/child protection issues, with StreetGames and its delivery chain. The DSO will be expected to attend a basic child protection awareness course (e.g. SCUK Good Practice & Child Protection, LSCB course, or equivalent), designated officer training (CPSU Time to Listen) and are subject to a disclosure and barring service (DBS) check.

Details of StreetGames’ Designated Safeguarding Officer are provided at the bottom of this Appendix.

Responsibilities of the DSO:

- Be the lead for StreetGames work on the welfare and safety of young people across the organisation. This includes the promotion of a child or young person centred approach to the development and delivery of programmes, activities, events and residential experiences.
- Coordinate the internal StreetGames Safeguarding Working group;
- Be a regular member of the Safeguarding Case management group;
- Be responsible for the inclusion and monitoring of Safeguarding within the StreetMark Process;
- Receiving notification of any information relating to safeguarding/child protection issues.
- Making any immediate enquiries necessary to clarify the nature of the concern, and identifying which other organisations should be contacted.
- Deciding on an appropriate response (when necessary having sought advice and support from CPSU or other statutory child care agency e.g. Children’s Social Care (formerly Social Services), Police, Local Safeguarding Children’s Partnership).
- Responses could include consulting with or referring the matter to another sports organisation’s safeguarding officer (e.g. CSP, NGB or LA Leisure Services), or contacting a statutory agency such as Children’s Social Care (formerly Social Services), Police or the Local Safeguarding Children’s Partnership.
- If the concerns relate to the behaviour of a member of staff or volunteer (poor practice or suspected abuse), consulting with the relevant manager/HR so appropriate disciplinary processes can be initiated.
- Recording all actions (including those actions agreed by other organisations or individuals) and establishing a record, which is stored securely in accordance with the requirements of the Data Protection Act.
- Manage the usage of the Tootoot online case management system across StreetGames including staff training on the use of the system.
- Providing advice to staff on safeguarding matters.
- Acting as the organisational link with other agencies or organisations involved in dealing with safeguarding issues, which arise.
- Ensuring all office staff are aware of and understand these procedures.
- Ensure there is adequate training for staff of the organisation in areas including Safeguarding, Working with young people and dealing with extremism and radicalisation.
- Oversee the DBS process for StreetGames ensuring the DBS check is part of inductions for relevant staff and reviewing staff lists on a regular basis.
- Ensure Safeguarding is a part of all new staff member’s induction and is a part of the internal audit and process training for all staff.

The Designated Safeguarding Officer role is to be carried out by the Head of Youth and Sport. In his/her absence, this is to be deputised by the Deputy Chief Executive.