**Date**: Wednesday 19th October 2022

**Time: 11.30 a.m.- 3.00pm**

**Venue**: Hilton Metropole, Birmingham International

#### AGENDA

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| **Item** | **Title** | **Status** | **Originator** | **Time** |
|  | Board Carousel (see separate document) | Discussion | ML | 9.00 |
| Comfort break | | | | 11.20 |
| 1 | Welcome and Apologies | Note | JC | 11.30 |
| 2 | Declarations of Interest | Note | JC |  |
| 3 | Finance Committee   * Going Concern Report * Reserves Policy * Cashflow, Management Accounts, Balance Sheet | Approve  Approve  Note | PWR/ DC | 11.35 |
| 4 | Audit Committee   * Accounts and report * Audit Committee Annual Report to the Board * Policies for Approval   + Articles of Association   + Customer Charter | Approve | MC/ DC | 11.55 |
|  | Adjourn for AGM | | | 12.05 |
| 5 | CEO report | Discuss/ Approve | ML | 12.20 |
| Lunch | | | | 12.35 |
| 6 | Private Board session: Chair’s Appraisal | Note | PWR | 12.50 |
| 7 | New trustee and Chair recruitment | Approve | JC | 13.10 |
| 8 | Chiles, Webster, Batson Commission | Note | JA | 13.25 |
| 9 | Fundraising Committee   * High Net Worth Project * Fundraising Ethics Policy | Note  Approve | VH/MP | 13.45 |
| 10 | Performance Management - Balanced Scorecard | Note | PRo/DC | 14.05 |
| 11 | Risk Management | Note | DC | 14.15 |
| 13 | Actions and Minutes of the Last Board Meeting | Approve | JC | 14.30 |
| 14 | 4 Chairs’ Meeting Report and Minutes  Audit Committee Minutes  Finance Committee Minutes  Fundraising Committee Minutes | Note | JC  MC  PWR  VH | 14.35 |
| **Standing Items** | | | | |
| 15 | Chair’s Actions | Note | JC | 14.40 |
| 16 | HR Matters | Note | PRo | 14.45 |
| 17 | Notice of Impending Legal Action | Nothing to report | JC | 14.50 |
| 18 | Complaints | Note Update | DC |
| 19 | Contracts Above 60k | Note Update | JC |
| 20 | Health & Safety | Nothing to report | RR |
| 21 | Safeguarding Issues | Note Update | JDo |
| 22 | Fraud | Nothing to report | DC |
| 23 | Data/Security Breaches | Note | DC |
| 24 | Future Meeting Dates, Forward Plan & Events   * Skills matrix reminder * EDI survey reminder | Note | JC | 14.55 |
| **End Meeting** | | | | |