



**VIOLENCE  
REDUCTION  
UNIT**

**DOING THINGS DIFFERENTLY FOR  
GREATER MANCHESTER'S COMMUNITIES**



**Greater Manchester  
Violence Prevention Sport Fund  
2023 - 2025  
Briefing Guide**

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## Greater Manchester Violence Prevention Sport Fund – 2023-2025 – Briefing Guide

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Quick glance overview - Is the fund for you?



Before applying for the fund please consider that if you do not have previous experience of working with vulnerable young people through community sport and sport plus (mentoring, youth work support, personal development opportunities, volunteering) based interventions then this fund may not be for you.

#### Overview

This document provides information for organisations wishing to deliver the Greater Manchester Violence Prevention Sport Fund. This guidance has been developed to support your application and provide you with the necessary tools and information that will help enhance the quality of your application.

#### The Greater Manchester Violence Prevention Sport Fund

The Greater Manchester Violence Reduction Unit (GM VRU) has attributed £300,000 of investment into community sport through the GM Violence Prevention Fund. StreetGames are the GM VRU system sector partner contracted to commission organisations that can deliver against the GM VRU strategic sport plan visions for the period October 2023 - March 2025. The £300,000 investment will use sport based interventions to enhance positive outcomes for vulnerable young people in the context of youth crime.

#### What is the funding for?

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The funding is available to support Greater Manchester based voluntary and community sports organisations to carry out targeted work supporting children and young people who are at risk of entering the justice system.

The funding is intended to support vulnerable children and young people through addressing one or more of the GM VRU strategic sport plan visions;

### **1. More Sport in more places**

Grow the number of high-quality sport provisions in greater Manchester's most deprived and vulnerable communities which contribute to the prevention of violence.

### **2. More workforce with more competencies**

Enhance the confidence, competence and capacity of the sport workforce to ensure high quality delivery which is pro-social in its approach and embeds the principles of trauma informed practice.

### **3. More vulnerable children and young people referred and engaged**

Increase the number of vulnerable/at risk young people meaningfully and successfully referred into sport through evidence based, multi-agency pathways.

It is expected that your application will address these visions through the principles of your delivery to vulnerable young people presenting with secondary level needs and vulnerabilities.

Successful applications will demonstrate a recent track record of working with vulnerable young people using community sport and sport plus activities.

Please read the guidance section of this briefing guide which provides more detailed information with regards to the role of sport in early intervention work with children at risk of, or already involved in offending

Sport is increasingly recognised as having a role in prevention and early intervention work with children at risk of, or already involved in offending behaviour. Although sport is unlikely to stop offending by itself, it has the potential to make a positive contribution.

Sport can offer:

- Supervised, positive, fun activities
- Pro-social friendships
- Positive adult role models
- The chance for young people to achieve
- Support for protective factors.

Research shows that for most young people, offending is low-level, transitory (i.e. not permanent) and declines with age. However, for some young people where targeted intervention is considered necessary, activities should be meaningful, productive and relevant to their needs. Successful projects working with these young people therefore need to be child-centred, employ a ChildFirst approach (see below), prioritising the needs of, and positive outcomes for young people.

For targeted work with vulnerable or at-risk young people, sport is often used as the 'hook' to engagement. Projects delivering to these cohorts will often work within sports delivery and outside of sessions to build in additional elements to the programme, including sport-based mentoring, personal development, supporting children to manage conflict, opportunities to volunteer in sport, build skills and confidence, achieve qualifications and support young people to think critically about their futures. Successful projects focus on developing strengths rather than taking a 'risk reduction' approach, e.g., scare tactics.

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A Theory of Change (ToC) written in partnership with Loughborough University forms the evidence base for the criteria within this fund. The ToC outlines how and why sport can impact on enhancing positive outcomes for vulnerable young people within the context of youth offending and serious youth violence. We strongly recommend you take a look at the [Theory of Change](#) as this will help you with your application.

Community sport sessions delivered to young people who are more vulnerable to becoming involved in youth crime can be classified as primary, secondary and tertiary in a similar way to all other public health initiatives. This fund will invest in community organisations who are currently delivering ‘**secondary level**’ programmes with vulnerable or at-risk young people aged 10-25 years from across Greater Manchester. This differs from primary level (children and young people in general) and tertiary level (children and young people who have already offended).

PRIMARY	SECONDARY	TERTIARY
Universal provision that is open to all which provides activities that are engaging and diversionary in nature which contribute to preventing offending.	Targeted approach for young people who have been identified as engaging in behaviours associated with offending. Many of these young people will be known to the Locally Trusted Organisation (LTO) or will be referred by another agency. This level of intervention requires more formal support and expertise in order to address the existing behaviours and prevent escalation.	Also targeted and usually focused on young people who have already offended. It is important to note that these young people are often very vulnerable and may have experienced complex trauma as a result of violence, for example, either as bystanders or as gang members. Consequently, these interventions require high levels of expertise and resource to protect against the risk of doing additional harm.

The secondary cohort broadly refers to young people who could be at-risk of entering the youth justice system due to challenging circumstances or additional vulnerabilities. Young people requiring a secondary level intervention may experience one or more risk factors e.g.

- Risk of school exclusion
- Involvement with the Police
- Involvement in Youth Justice System
- Young people from marginalised groups vulnerable to exploitation
- Young people with complex safeguarding issues or needs
- Association with family/peers who exhibit negative behaviours and/or criminal activity.

These risk factors will often be heightened in areas where poverty and/or deprivation is prevalent i.e., those living in areas in the bottom 20% as identified by the Index of Multiple Deprivation (IMD). Please use the link below of the Community Sport Audit Dashboard Tool 2023 to explore the IMD relevant to support your application.

[Greater Manchester Community Sport Dashboard Tool 2023](#)

Other sources of web-based tools that may be used to support your application are in the ‘*Useful weblinks and contacts*’ section of this document

### **Success factors for secondary level prevention through sport**

#### *Referral Pathways*

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Young people requiring a secondary level of support may include those who are already supported by or known to local statutory services e.g., Police, Pupil Referral Units. Applicants are encouraged to consider any existing links they have with referral agencies and to identify where they can connect to the most appropriate referral pathways to reach the target cohort of young people. Depending on the programme design, these may include young people who have been formally or informally referred by agencies, who have been signposted to the sessions or who are self-referred. For some projects, it may be appropriate to have a single referral pathway in place, for others multiple referral pathways may be suitable.

### *Multi Agency Partnership Approach*

Utilising sport to prevent and reduce youth crime requires an offer that is more complex than universal/primary provision and requires more than just simply running a sport session. It requires partners working together in order to develop a bespoke approach to a local area or group of young people, based on a good understanding of the locality – opportunities and constraints. The partnership approach is vital in ensuring sustainable impact in the longer term. Your local youth justice service may well be central to taking a multi-agency partnership approach.

Other partners that you may already work with and have referral pathways in place may include education including alternative provision and pupil referral units, early help teams, teams around the school, police, PIED and complex safeguarding teams.

### *SportPlus*

Effective projects delivering to a secondary cohort will often build in additional elements to a sports-based programme. These additional activities support with the development of life skills and self-confidence and often include:

- sport-based mentoring
- sports volunteering
- personal development activities
- supporting children to manage conflict
- training and qualifications.

### *Pro-Social Approach*

- A 'pro-social' approach to sport means using sport to help young people to feel good about themselves, to make positive choices and decisions, to think positively about themselves now and in the future and to feel part of their community.
- A 'pro-social' approach to the use of sport:
- Builds on young people's strengths
- Offers positive experiences and positive interactions with others
- Provides young people with new roles and opportunities to achieve their potential
- Reinforces pro-social (positive) values, attitudes and behaviours rather than focusing on risk factors or parts of the young person that need to be 'fixed'
- Is valuable for use as the foundation for monitoring and evaluation by offering more appropriate measurements based on areas such as engagement and positive achievements

### *CHILDFIRST Principles*

ChildFirst principles are based on working with children (up to the age of eighteen years) as children rather than as adults, recognising that they are still developing their cognitive abilities, can be impulsive and do not have the experience of adults. It also emphasises that if they are involved in offending, they should be treated as a child first and as an offender second. This means that the needs

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and vulnerabilities of the child should be used to guide the level and type of support provided by interventions.

Sport-based interventions based on ChildFirst principles should:

- Be co-created with the young person as it is their journey
- Be responsive to the needs of the young person
- Help them to make positive choices
- Help them to build trust
- Help them to develop self esteem
- Help them to develop their sense of identity – ‘who I am’
- Help them to avoid pro-offending behaviour.
- Provide support, hope and guard against bleak expectations

### *Effective Safeguarding*

Safeguarding in the context of those at-risk of youth offending is a complex challenge. Whilst most organisations working in this space will already have safeguarding procedures in place, secondary interventions are likely to require bespoke risk assessments to minimise the potential for harm and unintended consequences for young people, staff/volunteers and the community.

Whilst we intend to fund work being delivered for young people requiring a secondary level of intervention, we recognise that delivery is specific to the group of young people being supported and the locality in which it takes place and therefore expect each applicant to ensure the level of Safeguarding and risk management is appropriate for the young people intended for engagement.

### Who can apply?

Our ambition is to have a range of providers from across Greater Manchester involved in delivering this work who will collectively contribute to building a stronger evidence base and learning for Greater Manchester and wider.

We expect organisations interested in applying to:

- Be able to evidence an existing track record of delivering sport in communities
- Be working with vulnerable or at-risk young people aged 10-25 years old
- Provide secondary level prevention activities (as described in the ‘What is the funding for’ section above)
- Be part of a longer term/established offer or have clear exit routes into existing year-round provision
- Work with multi-agency partners from across the local area, e.g., education, children’s services, Youth Justice, Police.
- Have the capacity to deliver a year-round offer that does not significantly change during school holiday periods and is available for young people for a minimum of 48 weeks each year. Where exceptions may apply, please discuss with StreetGames staff prior to application
- Comply with all MEL guidelines live reporting, engagement ladders, non attendance data collection and youth surveys.

Eligible organisations include:

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Constituted community, voluntary, and not for profit social enterprises

Community Interest Companies (CIC) limited by guarantee

Charitable organisations

Educational Establishments (as long as your project is out of school hours/not an after school club, and benefits and involves the communities around the school)

Local Authority (as long as your project benefits and involves local communities and does not replace core services that should be delivered by the local authority)

Leisure Trusts (as long as your project benefits and involves local communities, and is free at the point of access for young people).

All eligible organisations must have a constitution or other relevant governance document, have a management committee/board of directors/trustees of at least three unrelated people, have a bank account under the name of the group with at least 2 unrelated signatories.

We are not able to fund:

- Individuals
- Private Business
- Companies Limited by Shares
- Companies with one person with significant control
- Organisations not established in the UK and not delivering in the UK.

### What can be funded?

We are keen to fund **sports-based provision** in local communities that builds upon the ingredients within the [Theory of Change](#). We anticipate the grant size to be in the region of £25,000 - £45,000 depending on the nature of the work you plan to deliver.

As well as delivery of sports activities, the fund will enable additional support for the cohort including **mentoring, volunteer, training and/or personal development opportunities**. We understand that working with this cohort can require a greater level of staff time than just sports delivery and so will fund staff time outside of the sports sessions to do any necessary follow up with young people/referral partners etc.

**Monitoring and evaluation** are a key element to this programme. We understand that it takes time and resource to do this effectively. Therefore, we encourage you to build into your project budget the necessary funds required. This may include, additional time for staff or IT equipment to help. Please read the Monitoring and Evaluation section below to fully understand the requirements of successful applicants.

We are keen to take the learning from your delivery through a range of monitoring and evaluation practices but also want to have the opportunity for you to network with other organisations, share learning, understanding and practice. Therefore, we will plan regular, face to face partner meetings that will occur quarterly. We would ask you to factor the staff time into attending these meetings.

There will also be a wider GM violence prevention through community sport conference event, where we ask you to factor your staff time to attend and contribute to. Further details will be provided later.

### Application Process & Eligibility Criteria

All organisations will need to apply for grant funding through the [StreetGames Project Portal](#)



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The link to the application form is below and will be live and open for applications on **Monday 4<sup>th</sup> September 2023**.

[GM Violence Prevention Sport Fund application form](#)

### Please note that

If it is the first time you have accessed the portal, you will need to create an account. This can be done by selecting 'new applicant' and registering your email address and creating a password. This will then act as your log in details for the portal.

Please note that you only need to access the application form link once to start your application and for access to any existing work you should always log in to the portal via the StreetGames Website or [StreetGames Project Portal](#). Accessing the application link multiple times will create and start a new blank application form each time.

If successful, organisations will be issued with a partnership agreement which they will be required to sign and upload on to the portal along with a recent copy (within the last three months) of the organisation's bank statement. Payments will only be made to a business/society account in the name of the applicant organisation, and will not be paid to a personal account.

There are a number of key criteria that organisations must meet to be eligible to apply for the fund. Organisations must:

1. Be able to evidence an existing track record of delivering sport in communities
2. Be working with vulnerable or at-risk young people aged 10-25 years old
3. Provide secondary level prevention activities (as described in the 'What is the funding for' section above)
4. Have the capacity to deliver a year-round offer that does not significantly change during school holiday periods and is available for young people for a minimum of 48 weeks each year.
5. Have clear exit routes into existing year-round provision
6. Work with multi-agency partners from across the local area, e.g., education, children's services, Youth Justice, Police.

### Items eligible for funding

- Core running costs that are incurred through the day-to-day operations of the organisation. These include rent, overheads, salaries, utility bills, insurance payments etc. (up to 20% of the total amount of funding requested)
- Costs associated with the delivery of sport and sport 'plus activities such as:
  - Equipment (up to 10% of the delivery budget) – e.g. sports equipment or kit
  - Staff costs including project management time, coaches, mentors, youth workers, support workers, staff to support group work and 1:1 sessions
  - Facility Hire
  - Training costs for young people/staff
  - Transport costs for referrals / to transport young people to sessions
  - Rewards and incentives for young people
  - Volunteer expenses
  - Food
  - Monitoring and Evaluation e.g. staff time or IT equipment to support monitoring, evaluation & learning.
  - We will require you to use a live reporting system throughout the duration of your programme i.e. Views, Upshot, Sales Force. Where you do not have an existing licence to cover the delivery period of the programme, this will be paid for centrally.

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### Items Ineligible for Funding

- Contingency costs, loans, endowments or interest
- Profit-making or fundraising activities
- VAT you can reclaim
- Religious activities (we can fund religious organisations if their project benefits the wider community and does not include religious content)
- Statutory activities
- Activities that improve educational attainment (PHSE, STEM, English, Maths)
- Overseas travel or projects that take place outside of the UK
- Activities that make profits for private gain.

### Payment Profile

Funding will be paid in a staggered format as detailed below, format once a signed funding agreement has been received by StreetGames.

The funding schedule release with associated timeframes are;

- **50% Oct/Nov 2025** - on receipt of a signed funding agreement
- **25% August 2024** (at 9 months from your project start date) on receipt of interim financial reconciliation, consistent monitoring & evaluation, Project Leaders Interim survey return.
- **15% January 2025** - on receipt of consistent monitoring and evaluation via Views including engagement ladders and surveys.
- **10% April 2025** – Final monitoring and evaluation, Project leader survey return & project financial reconciliation return.

### Programme Monitoring Requirements

All organisations that receive funding via this programme will be required to capture and share monitoring & evaluation data and learning (MEL).

The MEL approach for this intervention, will focus on capturing a mix of:

- key output data (linked to the [Theory of Change](#))
- key outcomes (linked to the [Theory of Change](#))
- key learning (i.e. did it work? Why? What could be improved? etc.)

In summary, this will mean that **all successful organisations will be required to capture and share:**

**Monitoring data** (Outputs) via Views/Upshot monitoring system, in terms of:

- The total number of individual young people engaged via this programme
- Demographics relating to each individual young person engaged via this programme (e.g. age, gender, ethnicity, disability, postcode)
- Referral routes (where applicable) i.e. via statutory agencies or informal routes and criteria such as: at risk of school exclusion, recent arrest etc.

**Sessional attendance registers** (Outputs) via Views/Upshot monitoring system:

- The delivery site and venue type
- The total number of sessions/hours provided during the delivery period
- The type of activities provided at each session (sport & 'plus' activities)

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- Attendances – to show which sessions each young person attended
- Non-Attendances – where possible, it would be beneficial to know why participants miss sessions or stop attending your programme

### Participant Engagement levels (Outputs) via Views/Upshot monitoring system:

- Delivery staff will be asked to monitor and record individual participant engagement levels (using the guidelines shown below in the Engagement Matrix). Ideally this will need to be undertaken every 4 weeks. We recommend attempting to record engagement levels soon after initial engagement (first 1-3 sessions), to mitigate for absences, sudden drop-outs from sessions, etc.
- The Engagement matrix includes five different ‘levels’ of engagement: (1. Disengagement, 2. Curiosity, 3. Involvement, 4. Achievement, 5. Autonomy)
- Coaches and mentors use the descriptors provided for each level to assign a level to their attendees and assess these for each participant at different points within the programme (as a minimum at the start and end) to assess progress. The Views monitoring system can be used to record this.

Level 1 – Disengagement	Level 2 – Curiosity	Level 3 – Involvement	Level 4 – Achievement	Level 5 - Autonomy
Sit out and ignore activity	Watch activity	Join in with others	Complete tasks	Initiate tasks
Encourage disputes	Dip in and out	Respond to instruction	Communicate with staff outside the activity	Help plan and run activities
Walk out	Listen to staff and peers	Enjoy good relationships	Celebrate work publicly	Praise work of others
Make negative comments	Comment on activity	Share facilities	Make connections beyond the project	Deal with conflict
Destroy/damage facilities	Talk to others about activities	Handle conflict with maturity	Receive accreditation and gain qualifications	Volunteer
		Try on own	Attend Regularly	Make ‘career’ choices
				Employment

- More details and full guidance on the Engagement Matrix will be found in the MEL brief.

### Project Leader Feedback (Learning) via an online survey:

- The Project Leader (or one lead member of staff) from each organisation will also be required to complete **two** on-line learning and feedback surveys.

### Participant Survey

- To capture intermediate outcomes (linked to the [Theory of Change](#)), we request that coaches/leaders aim to periodically collect survey responses from the young people attending these sessions. All questions included in this survey have been selected with purpose, including many validated questions that act as ‘markers’ for key outcomes and that have been tried and tested from nationally recognised surveys and question banks.
- Given the 15-month delivery period of this programme, we recommend collecting survey responses every 3 months from the baseline, to ensure best the possible data return (at least one start and end point), mitigating for absences, young people moving on from sessions or ‘dropping out’.

### Case Study Material (Outcomes)

- There is no formal 'ask' of case study material as part of this programme, but we hope to capture some stories through your views and experiences shared via the one-off project leader survey at the end of the programme. These may be specific achievements of young people, positive success stories or any learning shared around negative experiences or why things didn't work as planned – this is all really valuable information. We aim to stay connected to your organisation throughout the delivery period, as such please let us know if you have any stories or new opportunities you would like to share.

### Timescales

This is a continuous 15 month delivery programme - see below for significant dates to be aware of:

- Fund launches **1st September 2023**
- Application Portal opens **Monday 4th September**
- Funding Information Webinar 2023: **Tuesday 12th September 12.30-1.30pm**
- Application Portal **closes 4pm Friday 22nd September**
- Successful organisations informed no later than **Friday 6th October**
- Project delivery to start as soon as possible and no later than **Friday 12th November**
- Interim monitoring update at 9 months
- Final project monitoring deadline and reconciliation of spend by March 2025

*NB: Organisations will be asked to reconcile spend so please ensure you keep all evidence of spend and delivery associated with your project.*

## Guidance to support completion of Grant Application Form

As part of the application process, we will ask you a series of self-declaration questions relating safeguarding & DBS checks, relevant insurances, health & safety and data protection and will expect robust policies and practices to be in place that are appropriate to the intended delivery.

The following section has been prepared to guide applicants through the application form and provide support to answer the questions. It is best read in conjunction with the application form itself.

### Introduction

This part of the application form provides an overview of the Fund and its aims and objectives as set out at the start of this information pack. It also sets out the key eligibility criteria for the fund and will ask you to confirm that you meet these requirements through simple tick box questions:

1. Can you evidence an existing track record of delivering sport in communities?
2. Does your organisation work with vulnerable or at-risk young people aged 10-25 years old?
3. Does your organisation provide secondary level prevention activities (as described in the 'What is the funding for' section)?
4. Is your project an established offer that has exit routes and opportunities into other appropriate offers once the project period comes to an end.
5. Do you work with multi-agency partners from across the local area, e.g. education, children's services, Youth Justice, Police?
6. Do you have the capacity to deliver a year-round offer that does not significantly change during school holiday periods and is available for young people for a minimum of 48 weeks each year?

If you cannot tick yes to all of the above questions you may want to reconsider whether this fund is right for your organisation at this time. Demand for this funding is expected to be high.

### Part 1: Your Organisation & Partners

This section of the application form requires you to detail standard information about your organisation including:

1. Name & Address
2. Type of organisation including relevant registration numbers (Charity / Company number)
3. Organisation Turnover
4. Website / social media details
5. Main contact number
6. Main contact person for this project, including email and telephone number
7. Name of any partners you intend to work with

In this section it asks you to declare any potential conflicts of interest. e.g. For any applicants who are currently employed, or directly related to a member of staff employed by StreetGames or Greater Manchester Combined Authority you will need to register this as a conflict of interest. This will not necessarily preclude your organisation from accessing the fund, the application will be reviewed on its own merit and a judgement made upon the appropriate management or any conflict of interest.

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This section will also ask you about any ‘Supporting Partner’/s that could endorse the work that your organisation undertakes working with secondary level cohorts in the community. For example, youth justice manager, children’s services, education, community safety manager, neighbourhood police inspector. Your supporting partner should be from outside your organisation, and not a Trustee or Board member. The application form asks for contact details should we require an endorsement. Please make sure that the organisation from which you are asking for endorsement, knows you have put them forwarded and that somebody from the Funding team might be in touch.

### Part 2: Delivery Plan

This section is all about your intended delivery. If it is helpful, please condense your answers down into a series of concise bullet points. Where appropriate, a diagram can be up-loaded to illustrate your answer.

#### **Q1. Please tell us about the purpose/ethos of your organisation and what you do? (approx. 250 words)**

This will help us to understand why you are interested in accessing this fund.

#### **Q2. Please describe the project activities you are requesting funding for (approx. 500 words).**

Be as specific as possible about what you plan to deliver.

Please do not tell us about the need for your project in this section.

All projects must have **sport** as the central focus from which positive outcomes can be achieved.

As a guide, the sort of information we are looking for within your answer are:

- Tell us about the timings of the programme, when will sessions be delivered? How long do the sessions last?
- What activities do you intend to offer to young people? Please include details of both the *sport* and *‘sport plus’* offer that wraps around this core provision i.e., mentoring, personal development, volunteering opportunities, qualifications etc.
- How many young people do you plan to engage with? How long will they stay in the programme? Where do they go next?
- Will the activities be delivered in groups or one-to-one?
- What is the staff to participant ratio for each area of the programme? I.e. sport activities, mentoring, leadership qualification's etc
- How are the activities tailored to meet the interests and needs of young people?
- How will the sessions be structured to create a safe space for vulnerable children and young people? i.e., Trauma Informed Practice
- Have you considered safety for the young people to get to and from the venue.

#### **Q3. How will you recruit young people onto the programme? (approx. 200 words)**

As a guide, the sort of information we are looking for within your answer is:

- Do you have a waiting list of secondary cohort young people.
- Do you currently delivery primary provision which includes secondary tier young people? Would they benefit from additional opportunities that can be provided through this fund?
- Are you working with secondary young people who may not meet the thresholds set in place for other projects.
- Is there an emerging need in the area?

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- Do multi-agency partners signpost young people to your session?
- Do young people self-refer?

**Q4. Why is the project needed? (approx. 350 words)**

- Use this question to tell us about the needs and vulnerabilities faced by the **local community** and the **young people** who live within it.
- Where possible, statistics can help to demonstrate the needs of the local area and support your explanation. The link below may support you in this process.
- [Greater Manchester - Community Sport Dashboard](#)
- Make sure that you are aware of other provision in the area, tell us how you fit into the wider picture and how you are adding value or filling a gap in provision.

**Q.5 Please tell us about the staff who will deliver on this project. (approx. 300 words)**

Use this question to tell us about the staff and/or volunteers who will be working with the young people on this project.

As a guide, the sort of information we are looking for within your answer is:

- How many staff will be delivering on the programme.
- What is their skillset?
- What qualifications/training/experience do they have which makes them suitable to deliver on this programme?

**Q.6 We know that connecting to local partners and networks can enhance the quality of work with vulnerable young people. Please describe any partnerships and networks you/your organisation are involved in and how these support your work with young people. (approx. 250 words)**

Where applicable, please include details of any partners that are directly involved in the application.

**Q.7 Please provide examples of any similar projects you have managed in the past 2 years. (300 words)**

Example 1

Grant/Project Funder	
Delivery Period	
Participants Demographics (age, gender, ethnicity)	
Project Design	
Activities (sport/sport plus)	
Outcomes/ Achievements	

Example 2

Grant/Project Funder	
Delivery Period	

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Participants Demographics (age, gender, ethnicity)	
Project Design	
Activities (sport/sport plus)	
Outcomes/ Achievements	

Example 3

Grant/Project Funder	
Delivery Period	
Participants Demographics (age, gender, ethnicity)	
Project Design	
Activities (sport/sport plus)	
Outcomes/ Achievements	

**Q.8 Considering your response to the question above, please select from the list the most significant challenges you face when delivering sports provision to secondary tier cohorts of children and young people.**

(NB: please note, this question does not contribute towards your final score and has been included to allow us to better understand the challenges faced by the sector and how we might design the capacity-building support that accompanies the programme)

**Q.9 Finally, please explain how you have considered continued participation and positive pathways for the young people taking part in this project? (250 words)**

As a guide, the sort of information we are looking for within your answer is listed below:

- Describe potential exit routes available for young people to continue their engagement in sport-based activity sessions (consider both internal and external opportunities).
- Do you have exit strategies that allow young people to step down to primary provision when/if appropriate. How will you eventually embed the young person back into their local community sport provision?
- Does the project develop partnerships with local agencies to build trust between young people and other agencies?

### **Part 3: About the beneficiaries**

In this section we are interested to find out information linked to your target audience of young people. We understand that providing secondary level activity for vulnerable and at-risk young people can be more challenging and therefore you may be working with smaller numbers of young people.

Questions relate to:

- The venue where activity will be delivered
- The total number of individual young people that you are likely to engage via this programme (recognising that this will be an estimate) – weekly and in total
- On average, how many hours will intend to deliver sport activity per week



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- On average, how many hours you intend to deliver personal development activities, e.g. mentoring, volunteering, qualification, one-to-one support etc.
- demographics relating to the cohort (e.g., age, gender, ethnicity, disability,)
- Referral routes (*where applicable*)
- Staffing and volunteers within your organisation
- Current data capture methods.

### Part 4: Budget

Please tell us how much funding you require to deliver your project. Please include how you have come to these figures by showing any simple workings.

For example: Staff – 15 hours @ £20/hour (including oncosts) x 10 weeks = £3000

Funds are available for:

- Core running costs that are incurred through the day-to-day operations of the organisation. These include rent, overheads, salaries, utility bills, insurance payments etc. (up to 20% of the total amount of funding requested)
- Costs associated with the delivery of sport and sport 'plus activities such as:
  - Equipment (up to 10% of the delivery budget) – e.g. sports equipment or kit
  - Staff costs including project management time, coaches, mentors, youth workers, support workers, staff to support group work and 1:1 sessions
  - Facility Hire
  - Training costs for young people/staff
  - Transport costs for referrals / to transport young people to sessions
  - Rewards and incentives for young people
  - Volunteer expenses
  - Food
  - Monitoring and Evaluation e.g. staff time or IT equipment to support monitoring, evaluation & learning. We will pay for a Views licence for each organisation for the duration of the project. Please indicate if you require a Views licence or if you already have one.

### PART 5: Review & Declaration

Part 5 of the application form contains a series of self-declaration questions relating to:

- Health and safety policy and procedures
- Public liability insurances
- Holding a business bank account
- Safeguarding & child protection policies & practices
- Staff & volunteer codes of conduct
- DBS checks
- Data protection.

We expect each applicant to ensure the level of Safeguarding and risk management is appropriate for the young people intended for engagement.

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### Application Assessment

In the assessment process we will look at the eligibility criteria of the organisation and experience of working with the secondary cohort of young people. We will assess your proposed delivery using the [Theory of Change](#)

We will check your proposed budget; however, we do not have a value for money formula or an indicative cost per head. We understand that providing a secondary level intervention with vulnerable or at-risk young people can cost more than universal, open-access community sport sessions i.e., staff ratios may be higher and follow up support in-between sessions is often required. We will look at each budget and assess if it is proportionate to the project proposed.

We are not stipulating the numbers of young people that you need to engage within this project. We understand that you may be working with smaller cohorts of young people than in a universal, open-access sport session and therefore, whilst we will consider if costs are reasonable, achieving a certain number of young people will not form part of the scoring process.

We will use the matrix below to ensure a consistent approach is taken when scoring grant funding applications. Organisations are required to answer each question in the application form as fully as possible, as each question will be assessed against the criteria. **Every question in the grant application form must achieve a score of 4 or more in order to progress.**

Score	Description
0	No response or no evidence
1-2	Very Poor. The response clearly fails to meet the criteria detailed in the question. The response exhibits clear and significant omissions with regard to meeting the criteria detailed. Inadequate or no supporting evidence has been provided to support the response.
3-4	Poor. The response satisfies only some of the criteria detailed in the question. The response has some omissions with regard to meeting the criteria detailed. Some evidence is provided to support the response; however, this is lacking in sufficient detail in one or more areas.
5-6	Satisfactory. The response satisfies the criteria detailed in the question. Some evidence is provided to support the response, any missing evidence or detail is only minor.
7-8	Good. The response fully and successfully meets the criteria detailed. Full and relevant evidence is provided to support the response.
9-10	Excellent. Exceptional response that meets or exceeds all criteria detailed in the question. Full and relevant evidence is provided to support the response.

## Frequently Asked Questions

### Funders and commissioning

**Funder - Greater Manchester Violence Reduction Unit (GM VRU) - [Home - Greater Manchester Violence Reduction Unit \(gmvru.co.uk\)](#)**

**StreetGames** - GM VRU Partner and commissioning organisation - <https://www.streetgames.org/>  
Commissioned by GM VRU to work across the community sport sector and commission organisations that can achieve the objectives outlined in the GM VRU strategic sport plan.

***Can we work with partners on the project?***

Yes, it's fine to be working with other local partners on the project, just make sure you tell us about this in the relevant sections of the application form.

***Does our organisation need to have a formal referral pathway in place with an external agency?***

No, whilst partnership work is necessary to effectively meet the needs of vulnerable young people; signposting, formal and informal referral pathways are all necessary mechanisms to engage with the target cohort.

### Target audience

***Will grants only be made to those organisations delivering in the 20% most deprived communities in Greater Manchester***

Whilst we know that vulnerabilities of young people living in the most deprived communities are often heightened in comparison to those living in the least deprived communities, we also acknowledge that young people at risk of becoming involved in youth crime come from all communities. As each community faces a unique set of challenges, it is important that you tell us about the ones impacting upon the young people in your local area in the application form.

***Will provision only include those young people identified as having secondary tier needs?***

No, we understand that sport provision may include young people from across the continuum of primary, secondary and tertiary cohorts. However, this funding must be used to fund the work with those young people from within the group who have been identified as having secondary level needs and vulnerabilities as outlined throughout the briefing document.

***Are there any resources available to support my understanding of SECONDARY level provision?***

Yes, a Theory of Change has been developed to explain the role of sport at Primary, Secondary and Tertiary levels of need. This includes a description of all the elements that need to be considered and how these differ across the continuum. There is a link to this document that is in the section above.

***Do we need to engage a minimum number of young people to meet the requirements of the fund?***

No, the size of the cohort will be determined by the level of vulnerability of the young people taking part. Please ensure that you are realistic with your intended target numbers. We acknowledge that this fund looks different to most mainstream sport delivery and therefore do expect that you will be working with smaller cohorts.

### Delivery of sporting activity and sport 'plus' - what and when

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### ***How many hours should we plan to work with secondary young people on the programme?***

This will vary depending upon the individual needs of those on the programme, children and young people experience different levels of vulnerability across the continuum. It may be appropriate for some young people to take part in two hours each week, whilst others may require a much higher number of contact hours. You know the needs of the young people you work with, therefore make sure you explain this to us in the application form.

### ***Do all projects need to have additional elements of delivery beyond sport?***

Yes, we would expect that all secondary tier provision builds in an appropriate level of additional activities that can support personal development opportunities for young people.

### ***Can I apply to work with children and young people during curriculum time?***

*No, all activity funded through this grant must be delivered outside of curriculum time to avoid double funding activity currently paid for by the Department of Education.*

*One of the biggest successes of community sport is the voluntary nature of participation and therefore it can be difficult to build upon personal choice where there is a degree of required attendance.*

### ***Can delivery take place as part of an after-school club based at an educational establishment (including primary schools, secondary schools, further education establishments and PRU's)?***

Projects delivered on education premises must provide activity to the wider community, and not be limited to young people that attend the establishment. Any after school club style activity must demonstrate how it feeds into a broader, year-round community sport offer and is not limited to term time only/academic attendance at the establishment.

We understand that many community sport organisations have developed relationships with their local partners in education and that this is a common way for staff to build relationships with children and young people. Where appropriate do tell us about this element of the programme (should it be applicable to you).

### ***Can we apply change our delivery times and days during holiday periods e.g. Easter, Summer, half term & Christmas school holidays***

We strongly advise that days and times of delivery remain consistent throughout the 15month delivery period and are not changed. You may wish to consider this in terms of the capacity of your staff and volunteers particularly if you deliver Holiday Activity and Food (HAF) or Fit and Fed programmes during the holidays. If you do require changes after consultation with young people then this would need to be discussed and agreed with the StreetGames team in advance.

## **Funding**

### ***Can I apply if my CIC is limited by shares rather than guarantee?***

Unfortunately not, we can only fund 'not for profit' organisations that have no share capital and are unable to pay profits/dividends.

### ***Do I have to spend all the funding by the 31<sup>st</sup> March 2025 or can we carry funding forward into the next financial year***

Unfortunately, all funding has to be spent by the 31<sup>st</sup> March 2025.

### ***Is there a minimum and maximum amount we can apply for?***

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We would like applications to be in the region of £25,000 - £45,000 we would consider applications that are slightly less than £25,000 and slightly more than £45,000. The amounts are intended as a guide to your application.

The amount of funding will depend upon how many young people you plan to engage and the level of vulnerability they demonstrate, we know that it costs a lot more to work with some young people than others. Provision for young people who have only just moved into the secondary tier of need are likely to cost less per head than those working with young people who are at the high end of secondary vulnerability. Please cost your project as needed by your organisation and remember that the project needs to be delivered consistently (weekly) over a 15month period and must be completed by February 2025.

### ***Do we need match funding?***

We are not requesting match funding information from you and it's not necessary.

### ***Can we apply in partnership with another organisation or as a consortium?***

Yes we will consider applications that are in partnership with other organisations but the fund amounts indicated will remain the same.

## **Application**

### **What classifies as a conflict of interest and why would I need to register one?**

For any applicants who are currently employed, or related to a member of staff employed by StreetGames or Greater Manchester Combined Authority you will need to register this as a conflict of interest. This will not necessarily preclude your organisation from accessing the fund, the application will be reviewed on its own merit and a judgement made upon the appropriate management or any conflict of interest.

### ***Can we up-load video evidence to support our application?***

Whilst we encourage organisations to up-load additional documents/evidence (inc policies, press, reports, videos etc) in support of the application. It is important that you use the text boxes in the application form to fully answer each of the questions to give yourself the best chance of receiving the maximum number of marks available.

### ***Do we need to gain consent to share participants personal details with StreetGames?***

StreetGames and the Greater Manchester Violence Reduction Unit acknowledge that the collection, storage and submission of vulnerable young people's data should be done responsibly. Please collect and handle sensitive data accordingly, in line with your own policies. Once shared with StreetGames, data will only be analysed in an aggregated format, no data will be analysed on an individual level. To clarify, StreetGames will not analyse personal details such as names and for reporting purposes will only access total numbers relating to total participants, demographics, sessions, etc.

All data uploaded and stored within Substance Views accounts will be secured by your organisations login details, two-factor authentication (should you enable it), and data protection/anonymisation features within the account. Should you wish to view it, you can find the Substance privacy policy here: <https://www.substance.net/privacy-notice/>

### ***What training might we consider?***

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We will carry out a training needs analysis with all successful applicants to identify where we can support you with this. Courses such as Advanced Safeguarding, ACE's and Trauma Informed Practice may be ones to consider.

The following FAQs relate to the grant application portal:

***Are you able to save and finish your application at a later date?***

Yes, of course you can. Please just make sure that you press save before leaving the portal. To continue your existing application later, please make sure to log in via the [StreetGames Wesite/Portal](#) and not via the application link.

***I've forgotten my password; how can I access the portal?***

Please click the forgotten password link on the log in page of the [StreetGames Wesite/Portal](#). Failing that please get in touch with our Network Support Team at [network.support@Streetgames.org](mailto:network.support@Streetgames.org)

***I've lost my saved application, where has it gone?***

Please only use the application link to start your first application. If you access the application link more than once, you will open and start a blank application form. To check or access any saved progress, please log in via the [StreetGames Wesite/Portal](#) and not the application form link.

***My application isn't showing as submitted?***

Please check that you have pressed the submit button. You can check this by logging in via the [StreetGames Wesite/Portal](#). Please make sure that when you are ready to submit your application that you press the 'submit' button.

***How do I view my submitted application?***

You can do this by logging into the [StreetGames Portal](#) and accessing 'submitted applications' on the drop-down menu on the right-hand side of the applications page.

***How do I return my Partnership Agreement?***

All Partnership Agreements must be returned via the [StreetGames Portal](#). Once logged in, you will be able to do this by accessing the 'requirements tab'. For any further support/guidance on the StreetGames Portal please don't hesitate to get in touch with our Network Support team at [network.support@streetgames.org](mailto:network.support@streetgames.org)

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Useful Weblinks and Contacts

Websites:

[Greater Manchester Violence Reduction Unit](#)

[StreetGames](#)

Useful weblinks:

[Sport-and-Positive-Outcomes-Theory-of-Change.pdf \(streetgames.org\)](#)

[Using sport as a mechanism for reducing youth crime](#)

[Reducing youth crime](#)

[Scale-Up Toolkit | Contextual Safeguarding](#)

[Safeguarding and Risk Management Hub – NYA](#)

[#BeeWell Neighbourhood Data Hive \(uomseed.com\)](#)

[Pupil absence in schools in England, Autumn term 2022/23 – Explore education statistics – GOV.UK \(explore-education-statistics.service.gov.uk\)](#)

Contacts:

If you have any questions about the fund please email: [pozz.lonsdale@streetgames.org](mailto:pozz.lonsdale@streetgames.org)