|  |  |  |
| --- | --- | --- |
| **Job Description** | |  |
| StreetGames | **Location:**  North-West  Yorkshire & Humber  North-East  London & South-East  Midlands/South | | |
| **Job Title:** Network Support Lead (Place-based) | **Grade/Salary Range:**  SO2 – PO1, SCP 32 – 36  £37,888 - £42,033 | | |
| **Responsible to:** Network Support Manager | **Responsible for:** Casual tutors | | |
|  |  | | |
| **JOB PURPOSE** | | | |
| StreetGames is a national sports charity that supports a network of around 1,600 locally trusted organisations (LTOs). Together we support young people and the low income, under-served communities in which they live to be healthier, safer and more successful through sport.  The StreetGames Network Support Lead will play a vital role in delivering Doorstep Sport offers and support for the network of Locally Trusted Organisations, which support young people from low-income communities to be (more) physically active.  The purpose of this role is to have a strong focus on the ‘today’ aspect of StreetGames’ strategy ‘Active For Today & Tomorrow’, in place. | | | |
| **DESIGNATION OF POST AND POSITION WITHIN TEAM STRUCTURE** | | | |
|  | | | |
| **MAIN DUTIES & RESPONSIBILITIES** | | | |
| 1. To work closely with the Network Support Team and the respective Place Teams, to implement regional plans, which ensure that projects, offers and support to Locally Trusted Organisations (LTOs) are effective. This includes (but not exclusively):    1. Ensuring the StreetGames Core offer is mobilised, in place, including but not limited to NGB and sport offers, and Inspiration opportunities.    2. Delivering the offers, linked to national contractual obligations e.g. SERVES and Chance to Shine.    3. Project managing, coordinating and where appropriate, delivering the StreetGames Training requirements for the region, including any contractual obligations from Sport England or other partners.    4. Engaging and supporting LTOs, through a range of approaches, including digital engagement and face-to-face meetings. 2. To co-ordinate the gathering of monitoring and evaluation information for funder reports, in relation to the outputs and outcomes of projects delivered across the region/nationally. 3. To work closely with Place Leads and Place Partnership Managers, ensuring that StreetGames offers and support are positioned in the right places. 4. To oversee and directly deliver (subject to achieving/possessing the right qualification) a range of workshops and courses which take learners’ needs into account by primarily creating and maintaining a safe, supportive, interactive and enjoyable learning environment in all delivery, and by utilising a range of learning activities covering different learning styles 5. To deliver support to the workforce within doorstep sport beyond the workshop environment through CPD groups, bite-size learning and other opportunities for improving practice. 6. To ensure accurate records of attendance, achievement and evaluation are completed. 7. To grow and support a network of casual tutors, in place, working closely with the Workforce Development Manager as required. 8. To pro-actively and creatively identify solutions to challenges with delivery in place. 9. To adopt a ‘learning approach’ and regularly gather, and share, learning and good practise with LTOs from across place, as well as working closely with colleagues from other parts of StreetGames, to draw on the skills, experience and expertise of others within the organisation. 10. To contribute to the wider development of StreetGames as an organisation, particularly in relation to engagement with locally trusted organisations and the development of Doorstep Sport. | | | |
| **General Duties** | | | |
| 1. To adhere to existing working practices, methods, procedures, undertake relevant training and development activities and to respond positively to new and alternative systems. 2. It will be necessary to work with information technology and associated systems in accordance with StreetGames policies. 3. To co-operate with StreetGames in complying with relevant health and safety legislation, policies and procedures in the performance of the duties of the post. 4. To carry out the duties and responsibilities of the post in compliance with the StreetGames equity and safeguarding policies. 5. To maintain confidentiality and observe data protection and associated guidelines where appropriate. 6. To carry out any other reasonable duties and responsibilities within the overall function, commensurate with the grading and level of responsibilities of the post. | | | |
|  | | | |
| **SCOPE OF JOB (Budgetary/Resource control, Impact)** | | | |
| Possible people management of regional contractors/casual tutors. | | | |

|  |  |  |
| --- | --- | --- |
| **PERSON SPECIFICATION** | |  |
| **StreetGames** | **Job Title: Network Support Lead** | |
| **Qualifications / Education / Training:** | | |
| **Essential**   * Qualified to Level 2 (5 GCSE’s A-C including English and Maths) * Evidence of continuing professional development and training.   **Desirable**   * Level 3 Award in Education and Training (formerly ‘Preparing to Teach in the Lifelong Learning Sector’) or other equivalent tutoring qualification, or willingness to work towards | | |
| **Experience:** | | |
| 1. Experience of delivering sport and / or working in disadvantaged areas 2. Experience of providing face-to-face support to a network of local organisations 3. Experience of project management. 4. Experience of planning and delivery of meetings and events. 5. Experience of collecting relevant evidence, feedback and monitoring data to evaluate the effectiveness of projects. 6. Experience of working with local, regional and national organisations. 7. Experience of co-ordinating and/or delivering training opportunities 8. Knowledge or experience of programmes designed to engage disadvantaged young people in to volunteering and training opportunities 9. Experience of managing staff or contractors to deliver effectively. | | |
| **Skills and Abilities:** | | |
| 1. Highly developed interpersonal skills and strategies for interacting with a range of organisations and sectors. 2. Good communication skills with the ability to present, listen and understand the views and experiences of organisations and individuals. 3. Strong facilitation skills with the ability to effectively engage with and involve a range of partners. 4. Able to create partnerships which are patient, supportive, empathetic and open. 5. Able to be innovative in approach. 6. Good relationship management skills with the ability to work as part of a team including internal staff and project managers from locally trusted organisations 7. Excellent organisational skills with the ability to manage multiple priorities and meet deadlines. 8. Self-motivated with the ability to identify priorities and manage a work programme. 9. Able to use Microsoft Office applications, particularly PowerPoint, Excel, Word and Outlook. | | |
| Work Related Personal Requirements | | |
| This post will be subject to an enhanced Disclosure and Barring Service check.  The post holder must be able to travel extensively throughout the region on a regular basis  The post holder will be expected to work some anti-social hours and may be required to stay away from home on occasion (details to be negotiated with line manager). | | |